



PARKS

# Fall ReLeaf 2010 Tree Request Form

Community: \_\_\_\_\_

Planting Location: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone # (home) \_\_\_\_\_ (work/cell) \_\_\_\_\_

Email : \_\_\_\_\_

Name of Person Planting Trees (if different) : \_\_\_\_\_

Please describe the planting site below. Attach any plans or maps that provide specific planting locations. Urban Forestry staff will inspect all planting sites before approving tree requests, and will inspect afterward to ensure that the trees are planted in accordance to guidelines.

**NOTE: Trees must be planted within 30 ft of the sidewalk or visible from the street.**

*Depending upon demand Urban Forestry may limit number of trees to one per site or substitute species.*

TREE SIZE	SPECIES	REQUEST
Small	Eastern Redbud <i>Cercis canadensis</i>	
Small	Downy Serviceberry <i>Amelanchier laevis</i>	
Medium	Black Gum <i>Nyssa sylvatica</i>	
Medium	River Birch <i>Betula nigra</i>	
Large	Dawn Redwood <i>Metasequoia glyptostroboides</i>	
Large	Shingle Oak <i>Quercus imbricaria</i>	
Large	Greenspire Linden <i>Tilia cordata</i>	

## Planting Site Description

Please return this form by **September 24, 2010**. You will receive a confirmation letter by **October 8** if you are to receive a tree.

**TO: Fall RELEAF**  
**3215 Reading Road**  
**Cincinnati, OH 45229**  
**Fax: 861-9162**  
**Email: urban.forestry@cincinnati-oh.gov**

### FOR OFFICE USE ONLY

Date Received: \_\_\_\_\_

Site Inspected: \_\_\_\_\_

Site Comments: